

Minutes – BCTV Board of Directors Meeting – October 11, 2023 - FINAL

Respectfully submitted by Bob Gammon

Board Attendees: George Anthes, Lynn Barrett, Alex Beck, Bob Gammon, Garret Harkawik, Nancy Wolfe				Location: Zoom	
Absent:				Call to order: 6:03 PM	
Staff Attendees: Cor Trowbridge				Called to order by: Alex Beck	
Public Attendees: None				Adjourn: 7:36 PM	
Agenda Topic	Motion	Moved	Second	Discussion	Vote
Public Input				Alex welcomed Nancy Wolfe to the board. No public was present.	
Schedule Next Meeting				The next regular meeting is confirmed for November 22, 2023 at 6:00 PM via Zoom.	
Consent Agenda	Motion to accept all items in the Consent Agenda.	GA	NW	<ul style="list-style-type: none"> ● 9/22/23 Minutes ● Executive Director's Report ● Monthly Financials Discussion: -Cor described the problems encountered with the switchover to HD encoder on October 3rd. BCTV will try to help subscribers navigate the process of requesting new equipment.	6-0-0
Old Business					
E.D. Transition Planning				The job opening is live on Indeed & Alex reported receiving applications. All complete applications (those that include a cover letter and resume) will be forwarded to the board and staff liaison. Cor will be involved as needed. Next steps: identify 5 categories by which to rate applicants.	
Annual Meeting Debrief				Board and staff notes: - We chose not to livestream, but could have used Zoom for virtual attendance (such as board member unable to attend) - Combining it with 'Open Studio' popular but should have a specific time, such as 5:30 - 6 PM.	

				<ul style="list-style-type: none"> - Room setup worked well for both meetings - Low attendance as usual but good to provide access to the board and staff by offering this public membership meeting. - State of the Station is excellent, what else can we use it for? 	
Board Committee Assignments				Tabled until after the Producer Party	
New Business					
Producer Party Planning				<p>Board assignments for Producer Party on November 8, 2023. Award intros:</p> <ul style="list-style-type: none"> ● Lynn - Community Partner: Sally and Allan Seymour, Harris Hill Ski Jump ● Nancy - Municipal Partner: Windham Solid Waste Management District ● George - Nonprofit Partner: Brattleboro Music Center ● Bob - Producer of the Year: Seth Thomas, Brattleboro Communications Coordinator ● Alex - Series of the Year: 'Town Matters' podcast ● Garret - Lifetime Achievement Award: Wendy O'Connell: 200 episodes of 'Here We Are' <p>Registration table: Lynn & Nancy - have masks to hand out</p> <p>Mini-Episode/Performance: 'Here We Are' interview with Cor - Between Two Ficus</p>	
Policies Committee	Motion to accept the recommendation of the Policies Committee.	GA	AB	The Policies Committee recommended the following addition to BCTV Public Meeting Coverage Policy: Videos uploaded to BCTV's YouTube channel are subject to online commenting. Comments may be hidden, blocked, and/or reported to YouTube by BCTV staff.	6-0-0
Capital Budget review	Motion to authorize the Equipment Committee to finalize and execute the FY24 Capital	AB	GH	Cor presented the FY24 Capital Budget and outlined the decisions that still have to be made.	6-0-0

	Budget and Website Project as outlined.			<p>Website Project: A new community media web developer has been found & Cor recommends leaving the Localeyz project after four years of waiting to be migrated to a new platform. Details in ED Report.</p> <p>Cor will work with the Treasurer to decide what funds should be spent on which project.</p>	
Announcements				None	
Adjourn	Motion to adjourn at 7:36 pm	LB	GH		6-0-0