

Minutes – BCTV Board of Directors Meeting – January 17, 2018 - FINAL

Respectfully submitted by Pauline Dean

Board Attendees: Alex Beck, Marty Cohn, Cassandra Holloway, Jesse Kreitzer, Martin Langeveld, Chris Lenois, Jim Verzino.	Location: Room 305, Brattleboro Municipal Center
Absent: Pauline Dean	Call to order: 6:03 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees: none	End: 7:22 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Public Input				none	
Next Meeting	Wednesday, February 21, 2017 at 6:00 PM				
Consent Agenda	Motion to accept Consent Agenda.	ML	JK	Includes: <ul style="list-style-type: none"> • Minutes of 12/20/17 as submitted. • Communications - none • Executive Director's Report • Finance Committee Report <ul style="list-style-type: none"> - FY18 Projected Actuals to be discussed in New Business. 	7-0-0
Old Business:					
Nominating Committee				<ul style="list-style-type: none"> • Welcome to new board appointees Jesse Kreitzer and Marty Cohn. Jesse is a filmmaker who worked for New TV in Newton, MA as Municipal Access Coordinator. Marty has PR expertise and produces several shows on BCTV. • Chris will continue to reach out to other potential nominees. 	
Municipal Center Renovation Update				Cor explained space options as presented by Town staff; preferred new space for	

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				<p>BCTV would be current Suite 201 as well as entire Planning/Zoning Suite 202; second choice would be to keep 201 and annex only Planning space and reconfigure it as our studio. Suggested to get estimates asap on cost of interior work, so we can be fundraising and grant writing as soon as the decision is made by the Town.</p>	
New Business:					
Finance Committee - FY18 Projected Actuals				<ul style="list-style-type: none"> • Martin presented the projections for FY18 Actuals, based on the previous six months. • Income is anticipated to be higher than budgeted due to expanded meeting coverage and production services. Personnel costs for meetings will be correspondingly higher than budgeted. • Overall, net income is expected to be higher than budgeted. • Website expenditures for bugs and fixes following May launch reflect additional \$2500 approved in June; all web costs have been consolidated on line 40 for ease of tracking. 	
E.D. Report Update				<ul style="list-style-type: none"> • Waiting to hear whether VAN's status as Intervenor will be approved. VAN legal dues can be paid in installments over the next three fiscal years. BCTV's budgeted amount is adequate for FY18. • BCTV staff met with Town reps and staff about new layout for Representative Town Meeting at BAMS. BCTV's 	

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				broadcast needs were prioritized. <ul style="list-style-type: none"> • Cor and Roland met with Vermont Action Film Institute organizers. Some overlap of mission and potential for sharing equipment and facilities. • USA Nordic will lead the production of Harris Hill livestream; BCTV will take feed and provide camera operators. • Demo of potential asset management software during trial period – send link to board to log in as users. 	
Announcements				Cassandra will look for a Saturday to set up tours at Fastlights.	
Adjournment	Meeting ended 7:22 pm	CH	JK		7-0-0