

Minutes – BCTV Board of Directors Meeting – June 20, 2018 - FINAL

Respectfully submitted by Pauline Dean

Board Attendees: Alex Beck, Marty Cohn, Martin Langeveld, Chris Lenois.	Location: Room 305, Brattleboro Municipal Center
Absent: Pauline Dean, Jesse Kreitzer, Jim Verzino	Call to order: 6:01 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees: Leah Goodman	End: 7:15 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Public Input				Leah Goodman is interested in joining the board. She is a journalist and is currently at BS&L as Director of Creative Content.	
Next Meeting	Wednesday, August 15, 2018 at 6:00 PM			No July meeting. The Outreach Committee will meet in July to plan fall events.	
Consent Agenda	Motion to accept all items in the Consent Agenda.	MC	AB	Includes: <ul style="list-style-type: none"> • Minutes of 5/16/18 as submitted. • Communications: <ul style="list-style-type: none"> ○ 5/23/18 Reformer and Commons articles about Roland Boyden's departure. ○ Reformer article: "BCTV to Facebook Live Graduations" ○ BCTV listed as Primary Media Sponsor for Strolling of the Heifers • Executive Director's Report <ul style="list-style-type: none"> ○ Heifer Parade received 15K views and 225 shares on FB Live. Parade arrived early for 10 am start. ○ Meet the Candidates – first of 10 scheduled interviews is tomorrow. • Finance Committee Report: <ul style="list-style-type: none"> ○ BS&L check received in June. ○ Payroll increased due to one month 	4-0-0

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				<p>overlap between Production Managers and increase in Production Services.</p> <ul style="list-style-type: none"> ○ Comcast’s 25% decrease last quarter was the same statewide for VAN members. ○ Need to increase our production services rates to cover costs. After cost analysis, send letter to municipalities and boards this summer – offer prepaid package for up to X meetings. 	
Old Business:					
Employee Handbook – Final Draft (Personnel Committee)	Motion to adopt the revised BCTV Employee Handbook, to go into effect on 7/1/18.	MC	ML	Chris, Martin and Cor presented the final draft of the new Employee Handbook on behalf of the Personnel Committee. The major change is a Combined Time Off policy for employee sick, vacation and personal days.	4-0-0
Nominating Committee – Board Election Planning				There will be three open seats for election at the Annual Meeting. Discussion of current appointees who could run for at-large seats, as well as potential new members.	
New Business:					
Announcements				<ul style="list-style-type: none"> • Chris and Cor will meet with The Commons staff to hear a proposal for a “Nonprofit Newsroom” and will report back to the board. • Alex announced The Career Expo will be held September in RiverGarden – discussion of how BCTV could be involved. 	
Adjournment		ML	AB	7:15 PM	4-0-0