

Minutes – BCTV Board of Directors Meeting – May 17, 2017 - DRAFT

Respectfully submitted by Lynn Barrett

Board Attendees: Pauline Dean (via Hangout), Alex Beck, Cassandra Holloway (via Hangout) , Martin Langeveld, Jim Verzino	Location: Room 305, Brattleboro Municipal Center
Absent: Lynn Barrett, Shanta Lee Evans-Crowley, Chris Lenois	Call to order: 6:06 pm
Administration Attendees: Cor Trowbridge	Called to order by: Jim Verzino
Public Attendees: none	Adjourn: 6:51 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Minutes	Motion to approve the Minutes of April 19, 2017 as submitted.	ML	AB		5-0-0
Communications to the Board				-Commons article about First Baptist Church included reference to services on BCTV. -Letter with donation in appreciation of ALS Open Studio. -VAN list of most popular online videos in 2016 by VT AMOs. Two of BCTV's shows in top four. We think our views are low, but they are actually decent for PEG.	
Next Meeting	Wednesday, June 21, 2017 at 6:00 PM				
Public Input				none	
Reports:					
ED Report	Cor Trowbridge reported on the month's activities.			-Strolling of the Heifers on PBS: hosts need to identify all units.	
Finance Committee:	Move to approve FY18 Final	ML	AB	-Review of Monthly P&L at 83%: on budget.	5-0-0

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	Budget as presented.			-FY18 Budget: changes to Final Draft 1) Overall decrease in Internet/Hosting: Plan to stop paying Cloudcast subscription after 6 months; increase level of web hosting for added security. 2) Increase in Dues & Subs: VAN dues, asset management software, PayPal Pro.	
Old Business:					
Website update				- Website will be down May 27-June 1. Staff will have access starting Tuesday to check content and identify bugs. - Graphics: Cor shared hex colors of new logo design. Will be applied to website.	
New Business:					
Contract Committee				Met April 26. Cor submitted planning docs as discussed and will finalize contract materials this summer.	
Board Committees				- Discussion of idea to meet as a full board every other month, alternating with committee meetings. - Can make board meetings more efficient by having Board Packets as "Read-Only" materials– read prior to meeting. - Alex proposed meeting monthly but using time differently – holding a 30 min. business meeting and then doing Committee work. He will discuss with Chris.	
Personnel Committee				- E.D. Review: Cor submitted Self-Eval to Chris. Cor's contract expires 6/30/17.	
Announcements					
Adjournment	Motion to adjourn at 6:51 pm	ML	AB		5-0-0