

Minutes – BCTV Board of Directors Meeting – March 21, 2018 - FINAL

Respectfully submitted by Pauline Dean

Board Attendees: Alex Beck, Marty Cohn, Cassandra Holloway, Jesse Kreitzer, Martin Langeveld, Chris Lenois,	Location: Room 305, Brattleboro Municipal Center
Absent: Pauline Dean, Jim Verzino.	Call to order: 6:00 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees: none	End: 7:20 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Public Input				none	
Next Meeting	Wednesday, April 18, 2018 at 6:00 PM				
Consent Agenda	Motion to accept Consent Agenda.	ML	MC	Includes: <ul style="list-style-type: none"> • Minutes of 2/21/18 as submitted. • Communications: <ul style="list-style-type: none"> ○ RVUSD flyer about BCTV videos ○ 3/3-4/18 Reformer article about Town Meetings ○ 2/28/18 Commons article about Selectboard forum • Executive Director's Report <ul style="list-style-type: none"> ○ Facebook Live requirements: share link, start event on time. ○ Representative Town Meeting sponsor campaign is complete. Graduation package could be similar – plan for this with Marty. ○ Hometown Media Awards submission next week. • Finance Committee Report <ul style="list-style-type: none"> ○ Feb figures are in line with expectations ○ Amazon purchasing – register on 	6-0-0

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
				<ul style="list-style-type: none"> ○ smile.amazon as nonprofit. ○ First draft of FY19 Budget will be delivered at April meeting. 	
Old Business:					
Personnel Update	Motion to allocate up to \$4,000 for new Production Manager to work concurrently with Roland Boyden for the month of May 2018.			<ul style="list-style-type: none"> • Roland is moving at the beginning of June to Philadelphia after 12 years as Production Manager. This is a key position and Cor wants ample overlap time for training. • Cor distributed draft Job Posting for review. • Jesse will assist with the posting. 	6-0-0
New Business:					
Planning for Annual Meeting				<ul style="list-style-type: none"> • Annual Members Meeting – third Wednesday per bylaws is 9/20/18. • Producer Awards Party – Thursday after Community Media Day (10/20) is 10/25/18. 118 Elliot Location – reserve this date. • Outreach Committee will meet to plan the event on Thursday, 4/12 at 11 AM at BCTV. 	
Announcements				Personnel Committee will meet to continue work on the Employee Handbook.	
Adjournment	Meeting ended 7:20 pm	ML	JK		6-0-0